

LOGISTICAL NOTE

MULTISTAKEHOLDER MODELS IN THE CONTEXT OF RECEPTION OF INTERNATIONAL PROTECTION APPLICANTS

Brussels, Belgium /Online

22 May 2024

EVENT VENUE AND TIME

In person participation

The event will take place at the **Residence Palace**, located at *155, Rue de la Loi, 1040 Brussels*. In person participation may be limited. **Please await your confirmation before arranging your travels and accommodation.**

On-site ? Registration for in person participants will start on the 22nd of May from 9 am until 9.30 am.

Deadline for registration is **the 2nd of May 2024.**

Online participation

For the participants joining in online, the **streaming link** and further **login details** will be shared in the days prior to the event.

Language

The language of the event is **English**. No translation or interpretation will be provided.

NETWORK EVENT VENUE AND TIME

All in person participants are cordially invited to the networking reception. The drink will take place in the Patio of Residence Palace, immediately following the conference. Dietary preferences can be indicated on the registration form.

REIMBURSEMENT

Costs related to your participation are **not covered**. All costs incurred, such as international and local travel, accommodation and DSA fall under your own responsibility or that of your national administration or relevant institution.

TRANSPORTATION

Participants are invited to arrange their own travels. The venue is located near Schuman and easily accessible through various modes of transportation.

Address: Residence Palace, 155 Rue de la Loi, 1040 Brussels, Belgium

Public transport :

- Métro: Arrêt Schuman Lignes 1 ou 5, sortie rue de la Loi / Résidence Palace
- Bus: Arrêt Schuman Lignes 12, 21, 22, 36, 60, 79
- Train: Gare Schuman

Car: Parking Loi : 85 Rue de la Loi - Parking Thon : 120 Rue de Trèves - 1040 Bruxelles

ACCOMMODATION

Guests are invited to book their own accommodation if necessary. We strongly encourage participants to book accommodation as soon as possible, **but only after** you have received the **confirmation of your in person attendance**.

MEALS

Coffee breaks are scheduled in the morning and afternoon. Lunch will be provided, as well as a closing reception.

DATA PROTECTION

By taking part in the conference, participants consent to the organisers and its contractors to process entered personal data for the purpose of the organisation and administration of this event. Participants further consent to the organisers to share their name and contact details with project partners for communication purposes. By attending the event the participant agrees that, in the context of this conference, video and/or audio recordings and pictures can be taken of the participant, which may be used by the organisers for visibility purposes.

Any participant not wishing to appear in these should indicate this on the registration form.

The participant understands that he/she can at any time request access, limitation of disclosure, rectification and deletion of their personal data from the organisers by writing to international@fedasil.be.

For any further information, please do not hesitate to contact us at international@fedasil.be.